

# **Memphis Classic Chevy Club By-Laws**

*(Adopted 17 April 2017)*

We, together, constituting and being a majority of the members of the Memphis Classic Chevy Club of Memphis, Tennessee, a nonprofit organization, without capital stock and with activities not conducted for profit; do hereby adopt the following by-laws:

## ***Article 1***

### **Name**

The official name of the organization shall be the Memphis Classic Chevy Club and may hereafter, for the purpose of brevity, be referred to as the MCCC.

## ***Article 2***

### **Purpose**

The purpose of the MCCC shall be to promote, foster, and encourage all activities toward the collection, restoration, and preservation of Classic Chevrolet vehicles and to better facilitate the exchange of information about these vehicles.

## ***Article 3***

### **Functions**

- A. Conduct monthly meetings of the membership except as otherwise may be voted by the members.
- B. Facilitate the exchange of information, ideas and replacement parts among the membership and others through promoting activities.
- C. Facilitate and promote the restoration and preservation of Classic Chevrolet vehicles through programming.
- D. Sponsor other functions and activities as deemed appropriate by a majority vote at a general meeting of the attending membership of MCCC. The method of the vote is at the President's discretion.

## ***Article 4***

### **Membership and Dues**

- A. Membership
  - 1) Membership will be open to any person age sixteen or above expressing interest.
  - 2) Applicants for membership must attend a minimum of three activities, meetings or functions of the MCCC within six consecutive months. At the first regular monthly meeting after completion of the above requirements the individual(s) will be accepted for membership.
  - 3) Membership rights and privileges are extended to all individuals of the household paying the annual dues. Voting privileges cannot exceed two votes per household.
  - 4) Members delinquent for non-payment of dues must obtain approval of the President for readmission to MCCC.

B. Dues

- 1) Annual dues are \$25.00 per household and are due and payable to MCCC on January 1 of each calendar year. The amount of the annual dues may be changed from time to time by a majority vote of the membership.
- 2) Dues will be considered delinquent on the Monday prior to the regular meeting in March.
- 3) The amount of dues payable to MCCC for new members will be prorated at the amount of \$2.00 per month for the number of months remaining in the current year.
- 4) Members delinquent for non-payment of dues must pay \$25.00 when accepted for readmission regardless of month accepted.

*Article 5*  
**Officers and Governing Body**

A. President

- 1) Will preside over all meetings and programs and oversee all MCCC business. The President may temporarily delegate this responsibility in the event that neither he nor the Vice President can perform this duty.
- 2) Will appoint any standing or special committees including committee chairpersons, such appointments being directly responsible to the President.
- 3) Will provide guidance and direct all Officers.
- 4) In the event that the President cannot fulfill the obligations of the office for the full annual term, the President will submit a letter of resignation to the Vice President. The Vice President will read this resignation letter at the next regularly scheduled meeting and the Vice President will assume the duties of the President until the next regularly scheduled election of officers.
- 5) The President is empowered to write checks for disbursement of money in the absence of the Treasurer.

B. Vice President

- 1) Will preside in the absence or resignation of the President.
- 2) Will assist the President in the regularly scheduled business, other activities and functions of the club.

C. Treasurer

- 1) Will be responsible for and have custody of all funds and securities of the MCCC.
- 2) Will be empowered to write checks for disbursement of money duly authorized by the membership on presentation of receipts for purchases or services.
- 3) Will provide a report at each regular monthly meeting of the club of the money transactions made since the last meeting, such report being made a part of the minutes.
- 4) At Officers' meetings will provide a detailed report of transactions to Officers and maintain these reports as permanent records.

D. Secretary

- 1) Will keep a permanent record in the form of minutes of meetings.
- 2) Will keep a permanent file of all correspondence to and from the MCCC.
- 3) Will provide a report of the minutes of the previous meeting at the next regularly scheduled meeting.

- E. Membership Director
  - 1) Will be directly responsible to the President.
  - 2) Will be responsible for coordinating new member recruiting.
  - 3) Will have name tags available at meetings and other functions of the club at the direction of the President.
  - 4) Will be responsible for contacting the membership as necessary or as directed by the President.
  - 5) Will compile and distribute a current roster of the membership when updates are made to member's contact information.
  
- F. Events Director
  - 1) Will be directly responsible to the President.
  - 2) Will be responsible for coordination of all club events other than regular monthly meetings, including outings, caravans, shows and social functions.
  - 3) Will report at regular monthly meetings concerning events that may be of interest to the membership.
  
- G. Technical Director
  - 1) Will be directly responsible to the President.
  - 2) Will conduct or be responsible for conducting monthly programs of a technical nature for the education or the enjoyment of the membership.
  - 3) Will assist any member in obtaining information of a technical nature.
  
- H. Communications Director
  - 1) Will be directly responsible to the President.
  - 2) Will be responsible for creating and distributing a monthly newsletter.
  - 3) Will oversee all MCCC sanctioned social media except the MCCC Website, with input from the membership.
  
- I. Webmaster
  - 1) Will be directly responsible to the President.
  - 2) Will be responsible for the creative content and maintenance of the MCCC Website, with input from the membership.

***Article 6***  
**Election of Officers**

- A. Elections of officers will be held annually at the regular scheduled meeting of the MCCC in November. Nominations will be made in October. Other nominations will be accepted up to the November meeting as well as other nominations from the floor at the November meeting.
- B. Will be conducted by a committee appointed by the President.
- C. The order of nominations and elections will be as follows:
  - 1) President
  - 2) Vice President
  - 3) Treasurer
  - 4) Secretary
  - 5) Membership Director
  - 6) Events Director
  - 7) Technical Director
  - 8) Communications Director
  - 9) Webmaster

- D. Nominations will be made and then closed for each officer position by voice from the floor. A vote will be taken following the close of nominations for each officer position before the next officer position nominations can begin.
- E. There will be no limit to the number of terms an officer may serve in any officer position.
- F. The officers, after being duly elected, will be installed prior to beginning the term of office in January.
- G. If any officer cannot fulfill his or her duties and obligations as a MCCC officer, he or she shall submit a letter of resignation. The president will read the letter at the next regular monthly meeting. At that meeting, the membership will nominate and elect a replacement.

*Article 7*  
**Conduct**

- A. All members will conduct themselves in a reasonable and socially acceptable manner at all times when attending, representing or participating in a MCCC function or an event sponsored by the MCCC or at an event sponsored by a like organization.
- B. After an investigation, any misconduct by a member as deemed by unanimous vote of the officers may result in probation, suspension, or dismissal from membership in the MCCC. The decision will be final.
- C. All Officers serve at the pleasure of and are accountable to the membership.
- D. Any misconduct by an officer will be investigated by the balance of the officers not involved and a report made to the membership at the next regularly scheduled meeting of the MCCC. Probation, suspension or dismissal from membership will require a three fourths majority vote of the members present at the next scheduled monthly meeting.
- E. In the event of a disciplinary action against an officer resulting in dismissal, the officer will be immediately removed from office and a special election will be held to select a replacement.

*Article 8*  
**Changes to the By-Laws**

- A. When petitioned by ten members of the MCCC in good standing, for a change in the By-Laws, the President will appoint a committee and a Committee Chairperson for this purpose.
- B. This committee will consider any recommendations proposed in writing by any member.
- C. The Committee will review the By-Laws at a minimum of every two years, in even numbered years, and propose any recommended changes to the By-Laws, in writing, at a regularly scheduled monthly meeting of the MCCC.
- D. A majority vote of the membership present at a regularly scheduled monthly meeting of MCCC is required to adopt the proposed By-Laws.

*Article 9*  
**Robert's Rules**

The most recent revised edition of Robert's Rules of Order shall govern all proceedings on matters not specifically covered by these By-Laws.

Approved at the MCCC regular meeting on 17 April 2017